



BUBBENHALL PARISH COUNCIL

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BUBBENHALL PARISH COUNCIL

Minutes of the Bubbenhall Parish Council Meeting, Tuesday 10th November 2015 in the Village Hall

Present: Cllr Steve Haynes (Chair)
Cllr Win Nwachukwu
Cllr Sam Baker
Cllr Bob Powell
Cllr J Shattock
Cllr J Lucas
Cllr Wendy Harrison
Jane Fleming (Clerk)
Members of Public 2

1. **Apologies for absence.**
Apologies were received from Cllr W Redford (WCC) and Cllr P Redford (WDC)
2. **Declarations of interest and dispensations.**
A declaration of interest was declared for agenda item 10.i
3. **Minutes of previous meeting on 6th October 2015**
These were agreed and signed by the Chair
4. **Matters arising:**
 - i. Wildflower project update
Cllr Lucas and Chris Redstall (Warwickshire Wildlife Trust) reviewed various sites around the village. The corner spot on the recreation ground was identified as a potential site. Cllr Lucas will advise options and costs when available. Verges around the village were also identified as potential sites; however, ownership would need to be identified. There is a possibility of up to 90% in grant available. For the A445, Chris Redstall will contact Highways Dept directly. A number of other potential ideas were also discussed.
 - ii. Planters update
Cllr Haynes reported that he had discussed the siting of planters on A445 with Tom Mannion (WCC Highways). There is no policy concerning where the planters should be sited. The planters at Weston under Wetherly are more permanent structures and took considerable time to sort. It was agreed Bubbenhall Parish Council would watch the Weston project to see how successful it is at slowing traffic. In the mean time Bubbenhall would purchase planters. [Action: Cllr Haynes to check costs for a contractor to plant and maintain the planters.](#)
A question was raised concerning the positioning of "Bubbenhall" signs. Are they in the correct position? Could they be moved? [Action: to check situation](#)
 - iii. Village Hall Notice Board

[Action: Cllr Haynes to obtain quotes for the installation of Notice Board.](#)

5. Youth Space & recreation ground

- i. Update
5 moles have been caught. There was nothing further to report.
- ii. Security issues.
Cllr Haynes raised the issue of the gate at entrance to recreation ground is not closed. Also, the gate post is damaged. [Action: Cllr Haynes to contact Graham, Johnson regarding repairing the post.](#)
It was also mention that a request to use the village hall for an overnight event had been received. Concerns were raised about the suitability of the village hall for sleeping overnight. These concerns would be passed back to the Village Hall committee.

6. Highways:

- i. Update
Cllr Powell circulated detailed drawings from WCC, Highways. These drawings show where new road signs and road markings will be sited. (These drawings are available on the Parish Council website)
The speed gun training has now been completed. Villagers Mr Dave Wilkinson, Mr Tony Cox and Mrs Sarbjit Kalyan joined PC members Wendy Harrison, Jan Lucas and Bob Powell took part in the training. All participants passed the test. The parish council would like to express its thanks to those who have joined the team. The speed gun is held with Stoneleigh & Ashow and is available for Bubbenhall to use. It requires 3 persons to work with the speed gun. Disappointingly, the speed gun cannot be used on the A445, a designated 50mph route, for safety reasons. It was pointed out there would be a need for a budget to acquire the correct Hi Vis vests etc.

7. Local Plan:

- i. Update
The Planning Inspectorate has currently suspended the examination of the first part of the local plan for six months. WDC now need to address the Inspectors concerns over the provision of housing in the plan. The parish councillors have agreed to keep watch on any progress.

8. Neighbourhood Plan

- i. Housing Needs Survey options - potential providers are to be invited to make a presentation to the Parish Council.
Project Progress - the project has slipped behind schedule however Bubbenhall has completed all the work required to move onto the make stage. The next meeting of the Joint Steering Group will be used to resolve issues that are causing delays and agree a way forward. An article has been produced for the November Newsletter.
[Action: Cllr Haynes to invite consultants to attend a Parish Council meeting in the future.](#)
[Action: Cllr Haynes to call for a Steering Group meeting on 19th November.](#)
- ii. Approval for Terms of Reference for the steering group - the draft terms of reference were circulated to Parish Councillors before the meeting and they were approved.

9. Finance

- iii. The Clerk presented the financial report (payments and summary schedule attached and posted to Parish Council website). Cheques were signed by Cllr Harrison and Cllr Baker.

10. Planning

- i. W/15/1495 Stables adjacent to Wood Farm, Pagets Lane, Bubbenhall, CV8 3BJ – APPLICATION (DEADLINE BEFORE PC MEETING). Cllr Harrison left the room for this item. Cllr Haynes had contacted WDC Planning to try to obtain an extension to the deadline. At this stage there had been no response.
- ii. W/15/1251 Welton House, Church Road, Bubbenhall, CV8 3BE - APPLICATION (DEADLINE BEFORE PC MEETING). Comments were submitted on 27th October
- iii. W/15/1428/LB Malt Shovel Inn, Lower End, Bubbenhall, CV8 3BW – GRANTED
- iv. W/15/1832 Southcote, Ryton Road, Bubbenhall, CV8 3BL – APPLICATION – deadline 30/11/15. Clerk requested that any comments should be sent to her by 24th November.

11. Business from members of the public

A request for a contribution of between £50-70 towards the Christmas lights event at the village green was received from Mr Clive Salt. Following a discussion it was agreed to make a contribution.

12. Reports from meetings attended

- i. Cllr Nwachukwu reported that she had attended the WALC meeting. New WALC officers have now been appointed. The results of the cybercrime survey was discussed and Cllr Nwachukwu will pass the information to the clerk so that it can be made available to residents via the website
- ii. Cllr Harrison reported that she had met with Warwickshire Wildlife Trust to discuss potential ideas to be incorporated into the Neighbourhood Plan.
- iii. Cllr Powell attended the Community East Forum on 15th October where the main focus was the Community Forum Grants Fund with updates on successful community projects, including Bubbenhall First Responders, and decisions on the latest round of successful bids for grants

13. Parish matters (AOB)

- i. The dates were agreed for Parish Council meetings in 2016. The will be posted on the village notice boards and the Parish Council website.

Dates for Parish Council meetings 2016

19th January 2016
8th March 2016
12th April 2016
10th May 2016 (AGM)
14th June 2016
19th July 2016
6th September 2016
11th October 2016
8th November 2016
6th December 2016.

- ii. It was reported that the footpath by Riverside has become overgrown on the road side. This could be dangerous for pedestrians.
[Action: Clerk to report this to Footpaths Officer, Ian Henderson](#)
- iv. Warwickshire Minerals Plan 2017-2032
[Action: Cllr Haynes agreed to review the plan and send any comments to WCC Planning and Development, Communities Group.](#)

14. Correspondence not dealt with in other items

<u>Date</u>	<u>Name</u>	<u>Correspondence</u>
04/11/2015	Rural Services Network	Rural Opportunities Bulletin)incl Funding opps)
05/11/2015	Warwick Rural East	WREN Newsletter November 2015
09/11/2015	Warwick Rural East Safer Neighbourhood Team	Stoneleigh burglary. Car stolen from NAEC
29/10/2015	WCC County Highways	Winter Services 2015/16

**Date of next meeting:
8th December 2015**